



**CITY OF PACIFIC PARKS BOARD COMMISSION MEETING AGENDA  
FOR:  
Wednesday, June 21<sup>st</sup>, 2023  
Council Chambers – City Hall, 100 3<sup>rd</sup> Ave SE  
6:30 pm**

**Members:**

Kate Hull-Pease, Chairperson  
Shawna Carey  
Regina Ingram  
Wesley Vradenburg  
Mara Dobbs, Youth Representative

**Members Absent:**

**CITY STAFF:**

Chris Farnsworth, Associate Planner (Primary)  
Mark Newman, Community Development Manager (Secondary)  
Nicole Schunke, Administrative Assistant, (Parks Board Secretary)

- 1. CALL TO ORDER**
- 2. ROLL CALL OF PARK BOARD COMMISSIONERS**
- 3. APPROVAL OF MEETING MINUTES FROM 5/9/23 MEETING**
- 4. ADDITIONS TO AGENDA**
- 5. AUDIENCE COMMENTS** (Please limit your comments to 3 minutes for items not on the Agenda. When recognized by the Chair, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)
- 6. OLD BUSINESS**
  - A. Parks Inspection Report from May 8<sup>th</sup>, 2023 – June 12<sup>th</sup>, 2023
  - B. Climbing Boulder – Final Update
  - C. Waterworks Wetland Restoration Grant Update (Pacific Meadows)

- D. Update on City Park Opening
- E. Update on Garbage Bins
- F. Update on Beaver Park Gate
- G. Pop-up Dog Park Discussion
- H. Safety Bollard Update
- I. Update on Extra Lighting for Parks
- J. Frisbee Golf
- K. Parks Inspection Form Alterations

#### **6. NEW BUSINESS**

- A. Coordination with new Public Works Director
- B. Comprehensive Plan Update Surveys

#### **7. ADJOURN**

**The Park Board meets the third Tuesday of each month at 6:30 p.m.**

**The next Parks Board meeting will be held on July 18<sup>th</sup> at 6:30 p.m.**



## Park Board Meeting

### City of Pacific Park Board

Tuesday, May 09, 2023

6:30 p.m.

### **CALL TO ORDER**

Chairperson Kate Hull Pease started the Park Board meeting at 6:30 p.m.

### **ATTENDANCE**

Members Present: Chairperson Kate Hull Pease, Wesley Vradenburg, Regina Ingram, and Youth Member Mara Dobbs

Members Absent: Shawna Carey

Member Ingram moved to excuse member Carey, seconded by Vradenburg

City Staff: Chris Farnsworth Associate Planner and Nicole Schunke Administrative Assistant

Audience: Mark Bowns

### **ADDITIONS TO/APPROVAL OF AGENDA**

The agenda was approved unanimously by the Park Board.

### **APPROVAL OF PARK BOARD MINUTES**

The minutes of April 18, 2023 were approved unanimously by the Park Board.

### **AUDIENCE COMMENT**

None

### **OLD BUSINESS**

1. Parks Inspection Report from March 17<sup>th</sup>, 2023 – April 10<sup>th</sup>, 2023  
The Board requested a more comprehensive inspection report. Should be available at the July meeting
2. Update on garbage bins  
Cans have been ordered and will be here before the next meeting. Bin placement will be discussed at the next meeting
3. Update on the Get Active Stay Active Grant  
Site prep is complete, concrete pad to be laid. Installation by end of May.
4. Waterworks Wetland Restoration Grant Update (Pacific Meadows)  
Board asked for an extensive report, will be provided at August's meeting  
Next removal date is in a couple weeks
5. Wetland Update on Beaver Park Gate  
There is no ADA requirement to having a gate at Beaver Park. Waiting on

Public Works Director to start for further action.

**6. Pop-up Dog Park Discussion**

King County has signed off on use of the White River Estates.  
Should be installed end of June – beginning of July.  
Rules to be discussed at next Park Board meeting

**7. Update on City Park Opening**

Per King County Park will be closed until June

**8. Safety Bollard Update**

Waiting on Public Works Director to start for further action. Moved forward to the next meeting.

**9. Safety Bollard Update**

Waiting on Public Works Director to start for further action. Moved forward to the next meeting.

**NEW BUSINESS**

**1. Frisbee Golf**

Potential for a Frisbee golf course in the City

**ADJOURN**

Park Boards next meeting has been moved to June 21<sup>st</sup> at 6:30pm in person at City Hall

The meeting was adjourned at 7:45p.m.

Minutes prepared by Nicole Schunke, Administrative Assistant

Meeting Minutes Approved

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Kate Hull Pease, Commissioner

## PARK INSPECTION SUMMARY FOR PARK BOARD

### Inspection Items by Park Maintenance Lead

|   |  |                    |
|---|--|--------------------|
| Vandalism-damage, graffiti, glass, trash, needles | Wood rotten, cracked, missing                | Surfacing material |
| Loose or missing hardware                         | Remove foreign objects - chains, ropes, wood | Swings             |
| Chains kinked, twisted, broken                    | Sweep walkways, platforms, steps             | Climbers           |
| Guardrails and handrails                          | Concrete footers exposed                     | Slides             |
| Seats - cut, cracked, missing                     | Standing water                               |                    |

|                 |    |
|-----------------|----|
| Number of parks | 11 |
|-----------------|----|

**PARK INSPECTIONS - MAY 08, 2023 - JUNE 12, 2023**

### TALLY OF "GOOD" FOUND IN EACH PARK

average of each park

[illegible]

| NOTES      |   | funded | amount |
|------------|---|--------|--------|
| ASPEN      | Heavy litter in swing area;   |        |        |
| BEAVER     | Needles, tin foil & drug paraphenalia found near park;  |        |        |
| BLUEBERRY  | Standing water still;   |        |        |
| CITY       | CLOSED  |        |        |
| C. STEIGER | Heavy litter from church activities; climbing rock installed;   |        |        |
| ELISE      |   |        |        |
| MILWAUKEE  | Cracked bench still OK; broken step on toy;   |        |        |
| OTTER      | Graffiti on poles & benches of covered area;  |        |        |
| RHUBARB    | Cleared a downed tree; broken vodka bottles on sports court; trouble-making neighbors moved!  |        |        |
| STRAWBERRY |   |        |        |
| SUNSET     | Cleaned graffiti - some still visible; added a PICK UP AFTER YOUR PET sign; graffiti on toy & slide;  |        |        |
| TRAIL      | Heavy litter in parking lot; crews mowing & cleaning IUT for Memorial Day event;  |        |        |
| OTHER      | A Tree Service took down some hazardous trees in Pacific Meadows; Boulders were delivered to War Memorial; cut up a downed tree in Pacific Meadows; |        |        |
|            |   |        |        |
| TOTALS     |   | 0      | \$0    |

### PARK BOARD RESPONSE

|  |
|--|
|  |
|  |

| TOTAL "GOODS"          | INSPECT-<br>ION<br>COUNT | AVERAGE       |
|------------------------|--------------------------|---------------|
| 155                    | 10                       | 15.500        |
| 145                    | 10                       | 14.500        |
| 145                    | 10                       | 14.500        |
| 0                      | 0                        |               |
| 146                    | 10                       | 14.600        |
| 144                    | 10                       | 14.400        |
| 159                    | 10                       | 15.900        |
| 159                    | 10                       | 15.900        |
| 156                    | 10                       | 15.600        |
| 141                    | 10                       | 14.100        |
| 145                    | 10                       | 14.500        |
|                        |                          |               |
| 0                      | 0                        |               |
| 0                      | 0                        |               |
| <b>1495</b>            | <b>100</b>               | <b>14.950</b> |
| TOTAL "GOODS" PER PARK | TOTAL INSPECT-<br>IONS   | GRAND AVERAGE |

**NOTE: Do not include trash, garbage, or litter**